



Our Ref:

Your Ref

Tel/Fax:

**All replies to be addressed to
The District Commissioner**

**NTCHISI DISTRICT COUNCIL
P.O BOX 1
NTCHISI
MALAWI**

DATE: 1st May, 2024

INVITATION TO TENDER FOR WORKS IN NTCHISI DISTRICT

Ntchisi District Council has allocations of Governance to Enable Service Delivery Funds (GESD) in its 2023/2024 financial year budget and intends to spend part of the funds through construction works as outlined below;

Item No.	DESCRIPTION OF WORKS	PROCUREMENT REFERENCE NUMBER	DURATION	PROCUREMENT METHOD	Site Visit Date
1	Construction of Katete Girls Hostel	MW-NSDC-402590-CW-RFB	120 days	RFB	8 th May, 2024
2	Construction of Malambo Police Unit and Staff House	MW-NSDC-402591-CW-RFB	120 days	RFB	9 th May, 2024
3	Construction of Champhoyo School Block	MW-NSDC-402594-CW-RFQ	90 days	RFQ	8 th May, 2024
4	Completion of Kansonga Police unit staff house	MW-NSDC-418738-CW-RFQ	60 days	RFQ	9 th May, 2024

Scope of the Assignment

In view of this, Ntchisi District Council intends to engage contractors to construct a Girls hostel and Police unit and Staff House. The scope of works for the Contractors will include, but not limited to, construction of the following main components;

- Construction of Katete Girls hostel and a double VIP toilet, Matrons House and a single VIP toilet, Hostel Fence and Water Reticulation
- Construction of Malambo Police Unit and a double VIP toilet and a Staff House and a single VIP toilet and Water reticulation
- Construction of Champhoyo school block and a double VIP toilet
- Completion of Kansonga Police Unit Staff House; construction of a single VIP toilet and Kitchen Fixing

Ntchisi District Council therefore invites qualified contractors to perform the tasks on the particular works for construction of Katete Girls hostel, Malambo police unit, Champhoyo School and kansonga Police Unit Staff House.

Mandatory Pre-bid and site visit meeting will be conducted at:

Place: Ntchisi District Council Office

Date: 8th and 9th May, 2024

Time: 09:00 hours

Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Act (2017) and is open to all eligible bidders.

Interested eligible bidders may obtain further information from **Ntchisi District Council Offices; attention – Procurement and Disposal Officer on 0 992 579 347 [email: sipiwebanda18@gmail.com]**. Soft copies of the bidding documents maybe shared upon request by interested bidders.

Interested bidders are required to register their commitment to bid by paying Ntchisi District Council a non-refundable fee of **MK20, 000**. The method of payment will be in cash or bank certified cheque.

Completed bids must be delivered to **Ntchisi District Council office** at or before **10:00 hours** on **3rd June, 2024**.

LATE BIDS SHALL BE REJECTED.

Bids will be opened in the presence of the bidders' representatives, who choose to attend in **Ntchisi District Council DEM's Conference** at **10:00 hours** on **3rd June, 2024**.

Sealed bids, **[One original and one copy]** clearly marked with the procurement reference number should be delivered to the address below;

**The Chairperson
Internal Procurement and Disposal Committee
Ntchisi District Council
P.O Box 1
Ntchisi**